

Registration & Cancellation Policies

Registration Policies

Deposits

Since retreats fill quickly, it is advisable to sign up as early as possible. In order to reserve a space, we require full payment or the deposit amount detailed below.

To help Sumanas Retreat fulfill its mission and to lower costs, we ask all who are capable of doing so to please pay the full amount of their retreat or Personal Retreat at the time they make their reservation, rather than making a deposit.

Balance of payment is due five days before arrival. Deposits are payable in U.S. currency only. Overseas residents must pay by checks drawn on U.S. banks.

Sumanas Retreat Deposit Schedule

28 Days before retreat start	\$1,280 or full amount of \$2,560
14 Days before retreat start	\$1,280 (second payment)

How to Register

By phone:

Dial 805-705-7100. Phone reservation hours are 9am - 7pm Pacific Time, every day. The most opportune time to call is typically after 2pm.

By mail:

If you cannot register on the phone, our reservation form can be used to reserve a space. If you wish to make reservations for more than one person using this form, please print a copy of the form for each registrant, unless you are registering as a couple with the same address and phone number. A non-refundable deposit for each person registering and each retreat applied for must accompany this form.

Mailed reservation forms and deposits are payable in U.S. currency only, and overseas residents must pay by checks drawn on U.S. banks.

Mail completed reservation forms to:

Sumanas Retreat P.O. Box 20154 Santa Barbara, CA 93120

Cancellation Policy

Cancellation Policies

Cancellations must be made by phone at 805-705-7100 with one of our reservation staff. If you cancel or change any part of your reservation at least seven full days before the start of your retreat, your nonrefundable deposit, less a \$120-per-retreat processing fee, will be transferred to a credit account to be used at Sumanas Retreat within one year.

"Seven full days" means by Sunday before a Sunday workshop, and by Friday before a Friday retreat. Donations to Sumanas Retreat are nonrefundable.

If you cancel with less than seven days' notice, you forfeit your entire deposit. If you have prepaid your entire reservation fee, we will retain the deposit, as

above, less the \$120 processing fee, and return the balance to you. Donations to Sumanas Retreat are nonrefundable.

If Sumanas Retreat Cancels a Retreat

Sumanas Retreat reserves the right to cancel any program at any time. If your retreat is canceled, we will notify you and offer you the following options:

- You may receive a full refund.